

12/4/2017

To: Families and Bus Drivers of LifeScape Students
Re: Communication during Inclement Weather

Hello everyone! Winter soon will be arriving here in South Dakota and I wanted to touch base regarding some of our weather-related policies for this winter. School at LifeScape Specialty School does not close, and only under the instance that Sioux Falls public cancels school here will be a 1 hour late start. The safety of all our students traveling each day to and from school is of the utmost importance. In the event of winter weather which impacts the arrival/dismissal from LifeScape please follow the following procedures:

- If your school is late, cancelled, or parents choose not to send their child to school for weather related reasons please contact our **Education Transportation Line at (605) 444-9490**. Here you can leave a voicemail confirming the student's status for the day. We ask that you please contact the **Education Transportation** line verses calling the classroom or the front desk. By contacting the hotline it activates an efficiently-designed system which sends the necessary information to each member of the team that needs to know of the absence, delay, or early pickup.
- If your school has closed school early, and your students are in Sioux Falls, please call the **Education Transportation Line at (605) 444-9490** and let us know the anticipated time of arrival at LifeScape for pick up so we can have the students ready and ensure they have had lunch/medications/bathroom if necessary.
- If your school district has canceled school or had a late start for the day please contact the **Education Transportation Line** and let us know if you will follow your school districts plan for the day or if the student will be arriving at a normal time. This communication allows us to make the appropriate staffing arrangements, have daily materials ready on time, helps nurses know to prepare morning medications as necessary, and our staff can be ready to pick up the students on time at the door. Your communication helps us so much!
- **When dropping students off because of a delay or picking up because of an early release due to weather, please use the front main entrance. This ensures that there is someone at the front desk who can contact the classroom for you if needed.**
- If you ever wish to speak with a live person with questions regarding the weather status or what other transportation issues please feel free to contact me at the number listed below.

Please contact me with any questions or concerns

Ronae Foster
Education
LifeScape Specialty School
(605) 444-9643



LifeScape Transportation Information

STUDENT NAME: _____

SCHOOL DISTRICT: _____

REGULAR DRIVER: _____ PHONE: _____

ALTERNATE DRIVERS: _____ PHONE: _____

_____ PHONE: _____

_____ PHONE: _____

TRANSPORTATION COORDINATOR: _____

TRANSPORTATION COORDINATOR PHONE NUMBER: _____

PARENT/GUARDIAN NAME(S): _____

DAY TIME PHONE NUMBER: _____

ANY OTHER ADDITIONAL INFORMATION: _____